



## **GRANTS TO THE VOLUNTARY SECTOR PANEL**

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN PARK  
ON THURSDAY, 10TH MARCH 2011 AT 5.00 P.M.**

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**PRESENT:**

Councillor J.O. Evans - Chairman  
Councillor R. Bidgood - Vice-Chairman

**Councillors:**

Mrs. A. Blackman, D. Cullen, W. David, K. James, K. Lloyd, M.J. Prew, J.A. Pritchard

**Together with:**

N. Scammell (Head of Corporate Finance), A. Morgan (Group Accountant, Revenue Advice and Support), H. Morgan (Senior Committee Services Officer)

### **APOLOGIES**

Apologies for absence were received from Councillors Mrs. E.M. Aldworth, A.G. Higgs, G.J. Hughes and Mrs. G.D. Oliver.

### **1. DECLARATIONS OF INTEREST**

Councillor J. A. Pritchard declared an interest in agenda 3 (Review of Administration and Support to Grants to the Voluntary Sector Panel). Details are minuted with the respective item.

### **2. MINUTES - 27TH JANUARY 2011**

Members noted the minutes of the Grants to the Voluntary Sector Panel held on 27th January 2011 (minute nos. 1 - 5, on page nos. 1 - 3). There were no matters arising therefrom.

### **3. REVIEW OF ADMINISTRATION AND SUPPORT TO GRANTS TO THE VOLUNTARY SECTOR PANEL**

Councillor J.A. Pritchard declared an interest in this item (as she is a representative of the county borough on the GAVO Executive) and left the meeting while the report was discussed.

The report detailed proposals for GAVO to provide administrative support to the Panel under a service level agreement. It was noted that GAVO had attended the meeting on 27th January 2011 to detail how it would administer the scheme and it was clarified that requests for financial assistance would continue to be considered by the Panel under the agreed established criteria.

The expertise of GAVO in respect of the needs, role and infrastructure of voluntary organisations and the third sector and its ability to promote available funding, and to evaluate and monitor applications received was recognised and members were advised that the draft service level agreement indicates an initial charge of 8% of the amount of grant awarded for year 1, reducing to 6% for years 2 and 3, but would free up resources in Corporate Finance that could be utilised on new grant funded streams.

It had also been the intention for GAVO to administer and monitor grants awarded under the Welsh Church Act Fund but confirmation has yet to be received from Monmouthshire County Council that administration of these grants can be delegated.

Consideration was then given to the proposed three year service level agreement appended to the report and, within the sub heading finance, subject to the inclusion of 'where the Panel requests' within the clause requesting receipts, invoices of items purchased via these grant schemes, and to the agreement being reviewed after one year, its content was approved.

RESOLVED that subject to the foregoing the service level agreement between Gwent Association of Voluntary Organisation and Caerphilly County Borough Council be approved as detailed in the appendix to the report.

The meeting closed at 5.20 p.m.